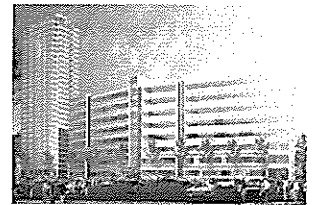


THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO 3564

WCEGA Plaza & Tower Management Office
21 Bukit Batok Crescent #02-71 Singapore 658065
Tel : 65617759/60 Fax : 65626252 Email: enquiry@sgwcega.com



Date: 8 August 2019

NOTICE IS HEREBY GIVEN THAT THE 2ND COUNCIL MEETING OF THE 9TH MANAGEMENT COUNCIL OF THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 3564 WILL BE HELD:

DATE : 16 August 2019 (Friday)
TIME : 2.00 P.M.
VENUE : #02-71 (Management Office)

AGENDA

1. To confirm and adopt the minutes of the 1st Council Meeting of the 9th Management Council held on 19 July 2019.
2. To adopt the Financial Statement for July 2019.
3. Discussion – Matters Arising:
 - 3.1 Repair & Redecoration Works.
 - 3.2 Lift Matter.
 - 3.3 Legal Letter from #24-76/77/78.
4. Any Other Matters.
 - 4.1 Heavy Vehicles Parking at Rooftop.
 - 4.2 BCA Inspection of Building.

Yours faithfully,

Rayan Lim
Complex Manager
For and on behalf of MCST 3564

WCEGA PLAZA & TOWER
MCST 3564 Management Office

21 Bukit Batok Crescent #02-71, Singapore 658065
 Tel: 6561 7759/60 Fax: 6562 6252 Email: enquiry@sgwcega.com

MINUTES OF THE 2ND COUNCIL MEETING OF THE 9TH MANAGEMENT COUNCIL HELD ON FRIDAY, 16TH AUGUST 2019 AT #02-71, MANAGEMENT OFFICE, WCEGA TOWER.

Present: Mr Ong Khok Chong - Chairman
 Mr Dave Yoe Tong Hock - Secretary
 Ms Catherine Kweh Hui Cheng - Treasurer
 Mr Danny Teo Kian Guan - Member
 Mr Ben Tan Eng Hua - Member
 Mr Terry Goh Wei Qiang - Member
 Mr Koh Sheng Wei - Member
 Mr Cheng XiaoDong - Member

Attendees: Mr Nicholas Leong - Newman & Goh
 Mr Rayan Lim - Managing Agent
 Mr Sim CK - Managing Agent
 Ms Tan Ee Min - Managing Agent

<u>No</u>		<u>Action</u>
	The meeting was called to order at 2.pm, with quorum.	
1.0	<u>TO CONFIRM MINUTES OF THE 1ST COUNCIL MEETING OF THE 9TH MANAGEMENT COUNCIL HELD ON 19TH JULY 2019.</u>	INFO
1.1	The minutes of the 1 st Council meeting of the 9 th Management Council held on 19 th July 2019 was unanimously confirmed at meeting. Proposer: Catherine Kweh Seconder: Ben Tan	
2.0	<u>TO PRESENT THE FINANCIAL STATEMENTS FOR JULY 2019</u>	INFO
2.1	The Statement of Account for the month of July 2019 was unanimously confirmed at the meeting Proposer: Danny Teo Seconder: Dave Yoe	
3.0	<u>TO DISCUSS ANY MATTERS ARISING FROM THE ABOVE MINUTES.</u>	
3.1	<u>Repair and Redecoration Works</u> As there are important matters to discuss by the Council, the R&R contractor will update the "Work Progress report" via email to all members and MA.	CONTR
3.2	<u>Lift Matters</u> MA informed that there are six (6) breakdowns reported for the month of August 2019.	MA

3.3	<p>MA have joint inspections with lift technician for all lift breakdowns and photos taken for record. MA will continue to monitor the performance of the lifts. Member inform MA to put up the lift breakdown record on all notice boards.</p> <p><u>Legal Letter from Unit #24-76/77/78</u></p>	KIV
3.4	<p>MA informed that MCST's solicitor, Lee & Lee replied to M/s Selvam LLC (solicitor for unit #24-76/77/78) on 30 April 2019 and pending for their reply.</p> <p><u>Unit #11-83 Appeal for Refund of Wheel Clamp Fee</u></p> <p>MA informed that unit #11-83 have parked two (2) vehicles at Tower basement carpark and was wheel clamped on 15 August 2019. They paid \$214.00 and have written in to appeal for refund. The reason being that the number plates for the two (2) vehicles have been changed to a new number and they have forgotten to inform the management office. Members agreed to refund the wheel clamp fee but for once only. Repeated offence will not be entertained.</p>	MA

The meeting ended at 5.30pm with a note of thanks to all attendees.

Minutes prepared by: Rayan Lim (Newman Goh Property Consultants P/L)

Confirmed by



 Secretary
 9th Management Council
 The Management Corporation Strata Title Plan No. 3564

20/9/2019
 Date